



# ZKBioTime8 - Basic

## Agenda



training@zkteco.co.za / support@zkteco.co.za



012 259 1047

[www.zkteco.co.za](http://www.zkteco.co.za)



## Personnel

### Organization

Department

Area

### Employee

Employee

## Device

### Device

Device

## Attendance

### Rule

Global Rule

### Shift

Break Time

Timetable

Shift

### Schedule Assignment

Department Schedule

Employee Schedule

Temporary Schedule

### Configurations

Calculation

## Daily Reports

Total Time Card