Quick Start Guide

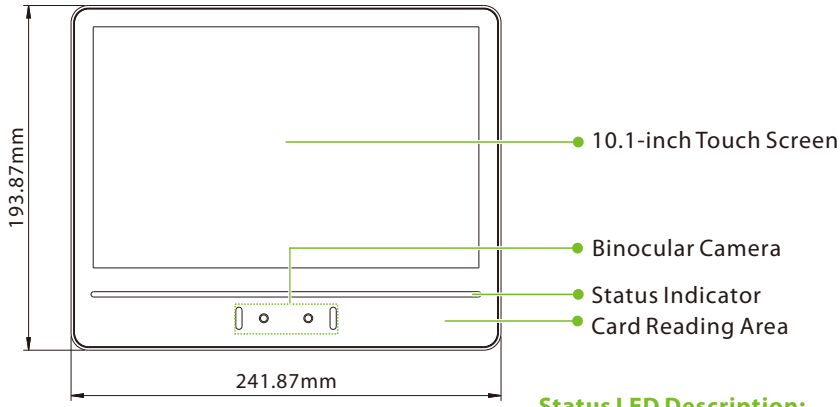
FaceKiosk-H10A

Version: 1.0

Due to regular upgrades of systems and products, ZKTeco could not guarantee exact consistency between the actual product and the written information in this manual.

1. Components

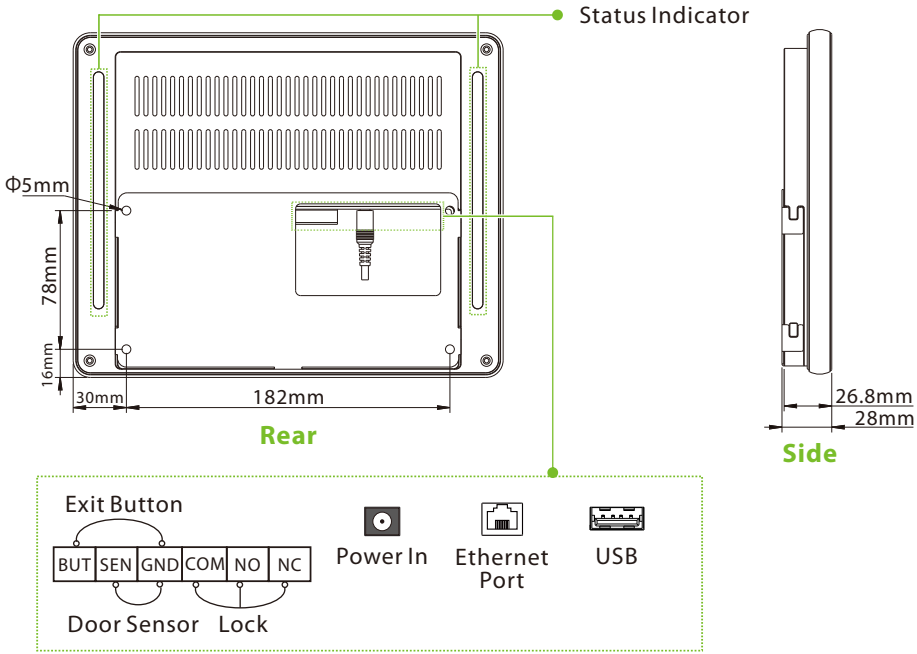
Bottom



Front

Status LED Description:

Green-The meeting room is available.
Red-The meeting room is occupied.



Rear

Side

2. Installation Procedure

❖ Preparation before Installation

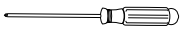
1. Prepare the necessary tools.

Network Cable

Marker Pen

Small Cross Screwdriver

Knife

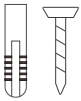


Large Cross Screwdriver

Tape Measure

Power Strip

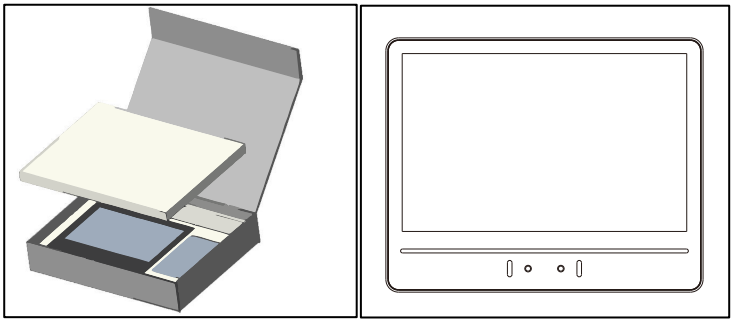
Level Ruler



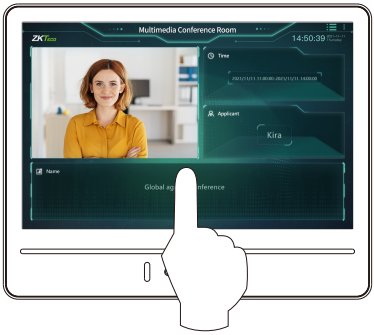
6mm Expansion Rubber Plugs and Screws

6mm Impact Drill

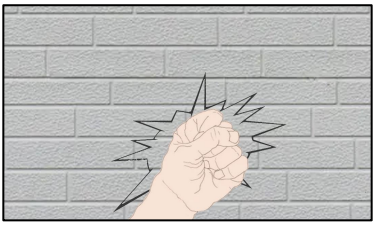
2. Unpacking and Device Testing: Take out the power adapter, power cable and device from the packing from the box one at a time. Connect the power cable to the device and turn it on; check the device appearance for scratches and other defects.



3. Turn on the device and make sure that the touch and other functions work properly.



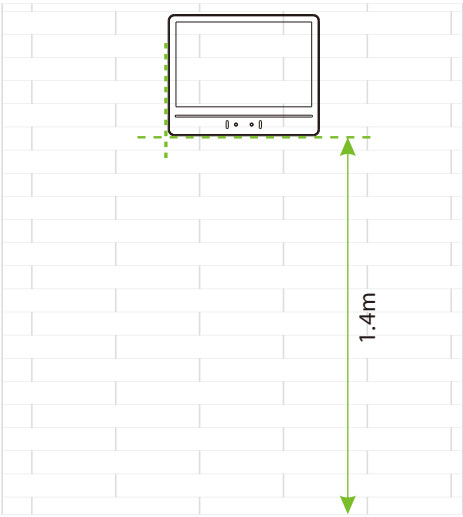
4. Knock on the wall to see whether the load-bearing wall is stable.



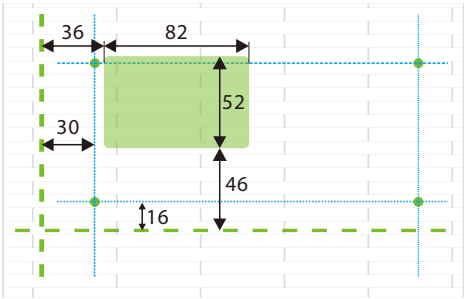
❖ Installation

- **No reserved wiring hole position:**

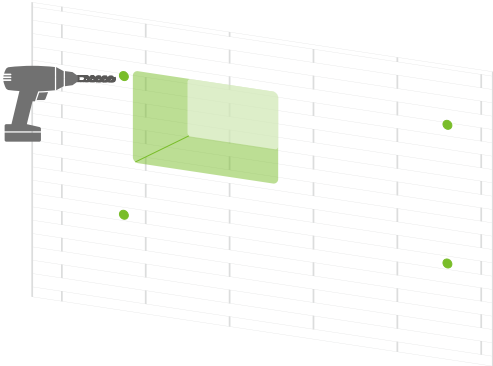
1. **Choose the Installation Location**: Use a measuring tape to measure the installation height of the device (it is recommended that the bottom of the device be 1.4m above the ground), and use a marker to mark the installation position of the device.



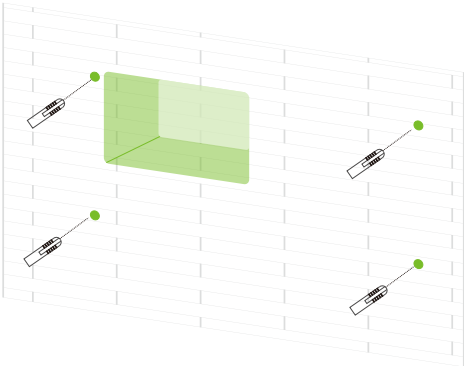
2. Mark the installation position of the rear hanging plate and the outlet position of the network cable and power cable in parallel using a level ruler (the distance between the device edge and the rear hanging plate fixing hole, the green mark in the figure is the rear hanging plate fixing hole and the outlet position of the network cable and power cable, unit: mm).



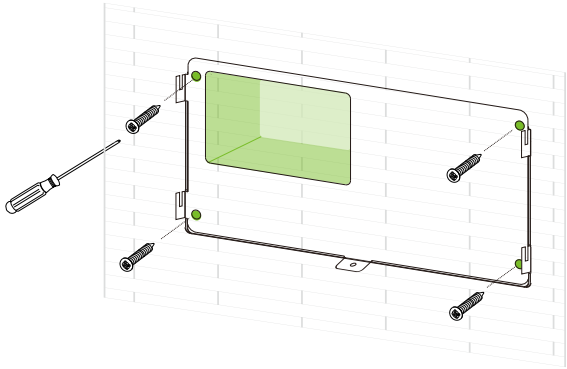
3. Drill holes at the wall marking point using a 6mm impact drill, then dig a hole between the four hole positions (for network cable and power cable routing).



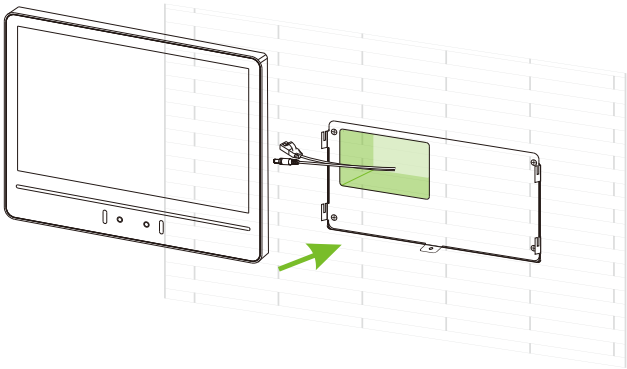
4. Insert 6mm expansion rubber plugs into the mounting holes.



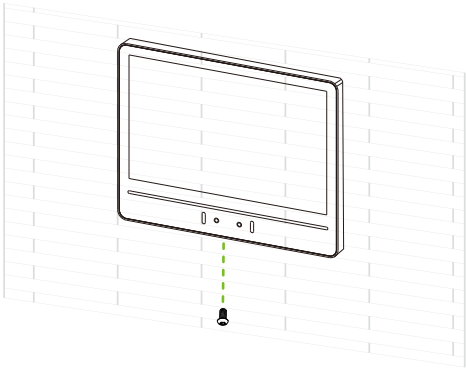
5. Align the rear hanging plate with the wall and the installation holes and attach the rear hanging plate with four tapping screws.



6. Pull the network cable and power cable out of the rear hanging board from the cable outlet and connect them into the device. Then align the device to the wall hanging holes with the hooks on the rear hanging plate and hang it on the rear hanging plate.

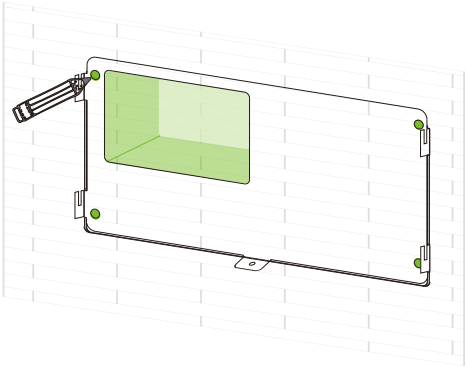


7. After aligning the bottom hook screw, insert and tighten the hook screw. Then connect the power cable into the power strip and turn on the device.



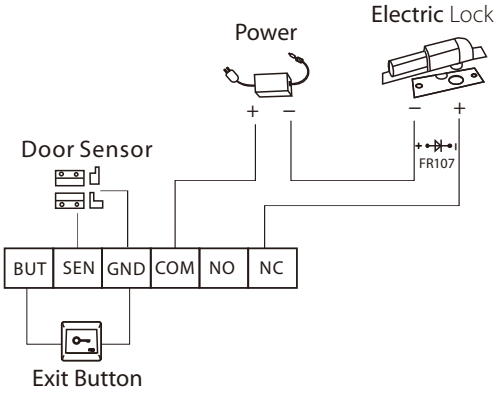
- **Reserved wiring hole position:**

1. Align the outlet hole of the rear hanging plate with the reserved outlet hole of the wall, use the level ruler to make sure that the rear hanging plate parallel to the ground, and use a marker to mark the position of the fixing holes of the rear hanging plate on the wall.



2. For the rest of the installation steps, refer to Step 3 to 7 in the "No reserved wiring hole position" section.

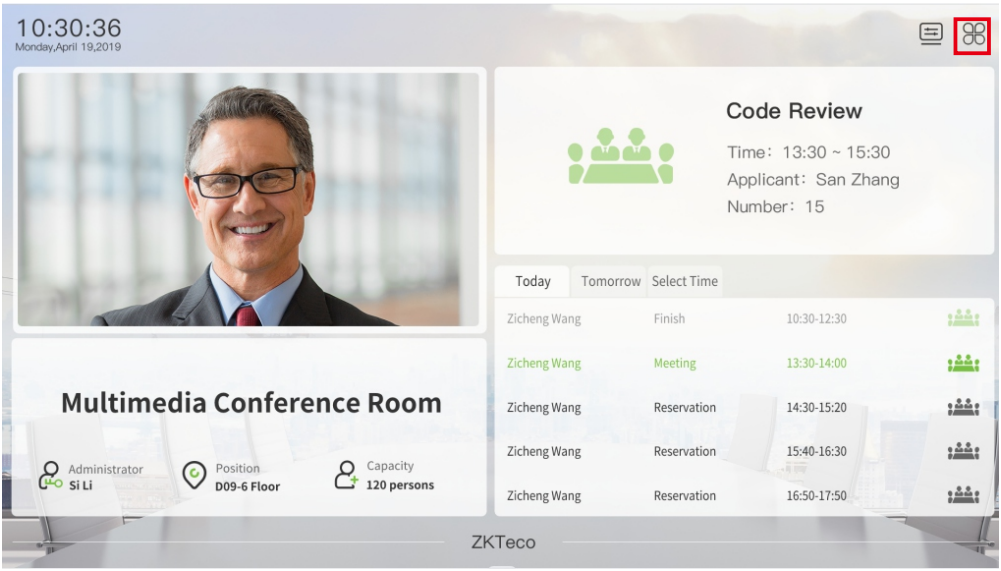
3. Door Sensor, Exit Button and Lock Connection



4. Home Screen

The device has two theme styles for the home page. It can be set in [**Meeting Management**] > [**Meeting Theme**]. The default is technology style.

Technology Style



Business Style

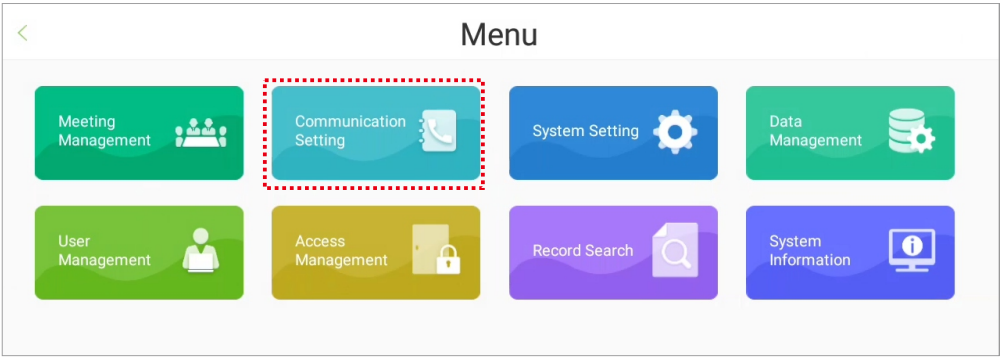
Click the ⋮ or ⌘ button in the upper right corner to access the main menu.

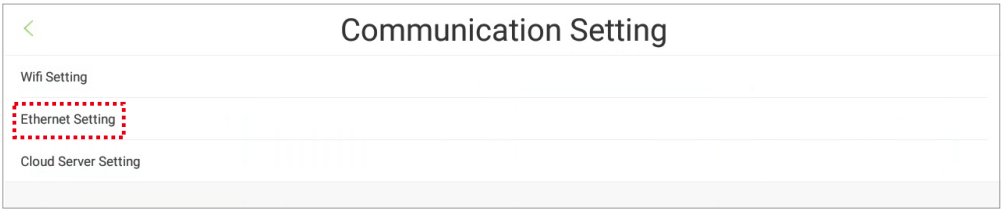
Note: If the Super Administrator is not registered for the device, then tap to access the main menu. If the device has a Super Administrator, then his/her verification is required to access the main menu. For security purposes, it is advisable to register the Administrator while using the device for the first time.

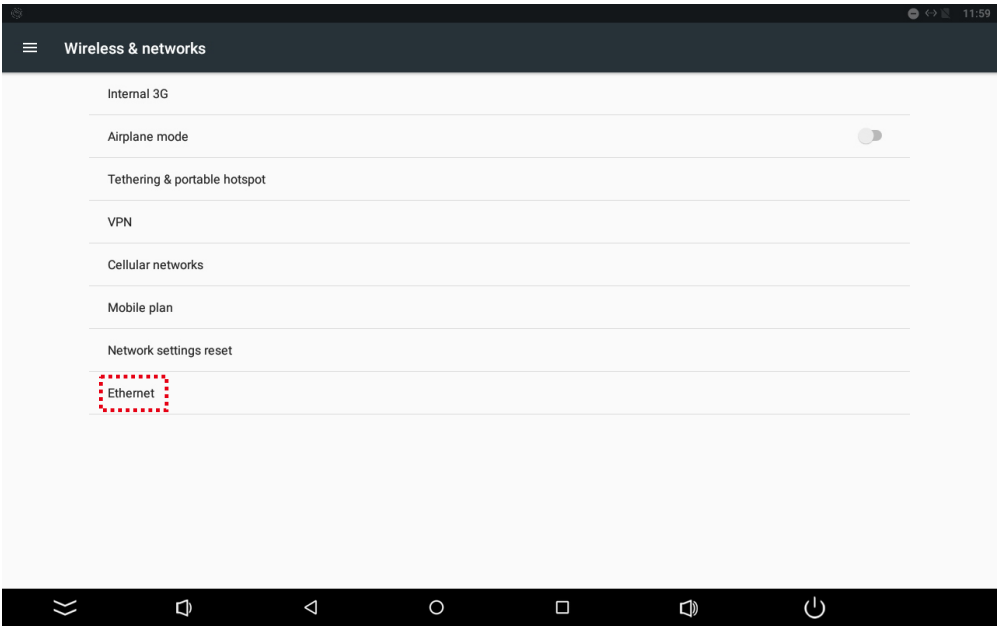
5. Ethernet and Wi-Fi Connection

❖ LAN Connection

Connect the network cable. On the main menu, tap on [**Communication Setting**] > [**Ethernet Setting**] > [**Ethernet**] to set the network parameters.



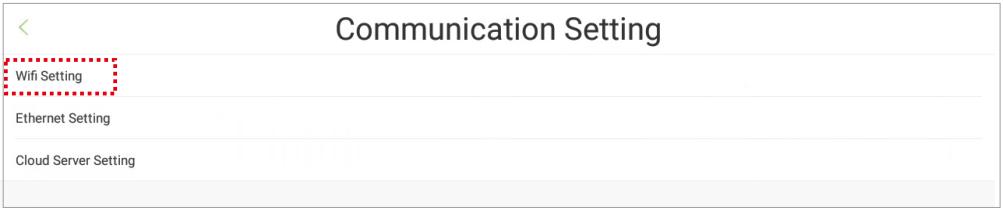


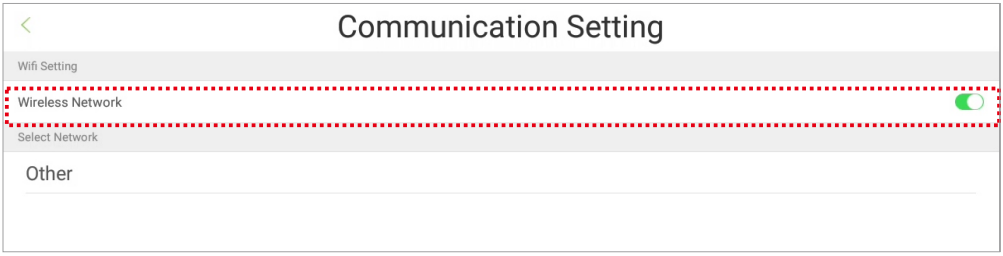

11:59
Wireless & networks
Internal 3G
Airplane mode
Tethering & portable hotspot
VPN
Cellular networks
Mobile plan
Network settings reset
Ethernet

14:44
Ethernet
Ethernet
Ethernet is enabled
MAC
8C:FC:A0:07:A5:53
IP address
192.168.163.129
netmask
255.255.255.0
gateway
192.168.163.1
dns1
0.0.0.0
dns2
0.0.0.0
Ethernet Ip mode
static

❖ Wi-Fi Connection

Tap on [**Communication Setting**] > [**Wifi Setting**], and enable the Wireless Network.

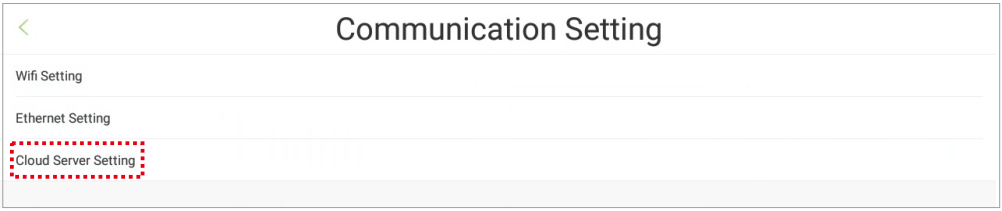


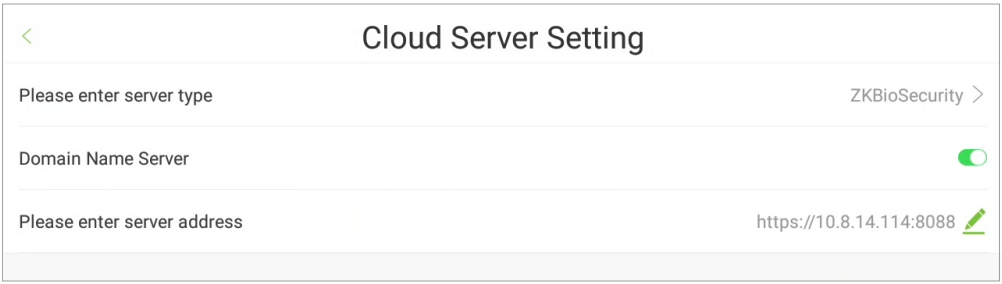


6. Armatura One Connection

❖ Settings on Device

Tap on [**Communication Setting**] > [**Cloud Server Setting**] to set the server details.

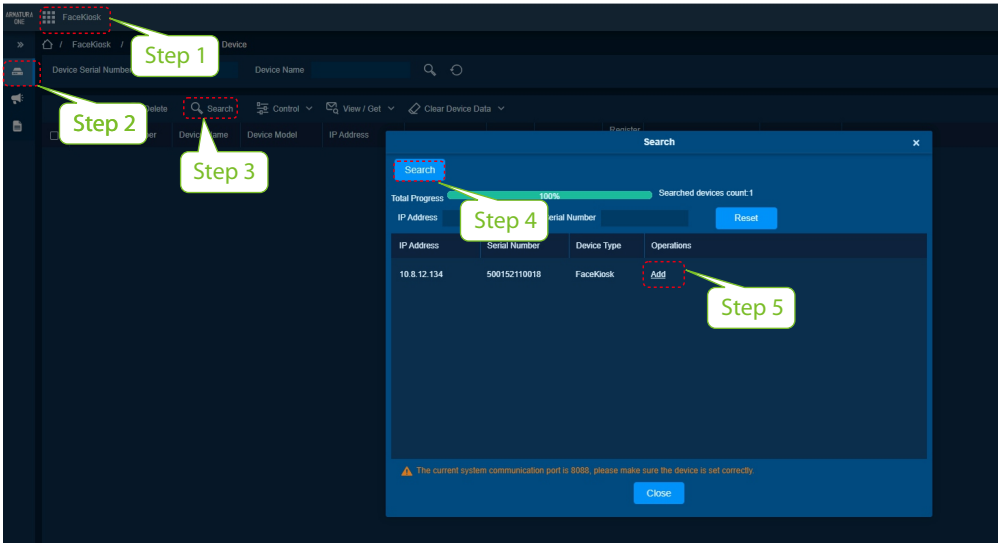




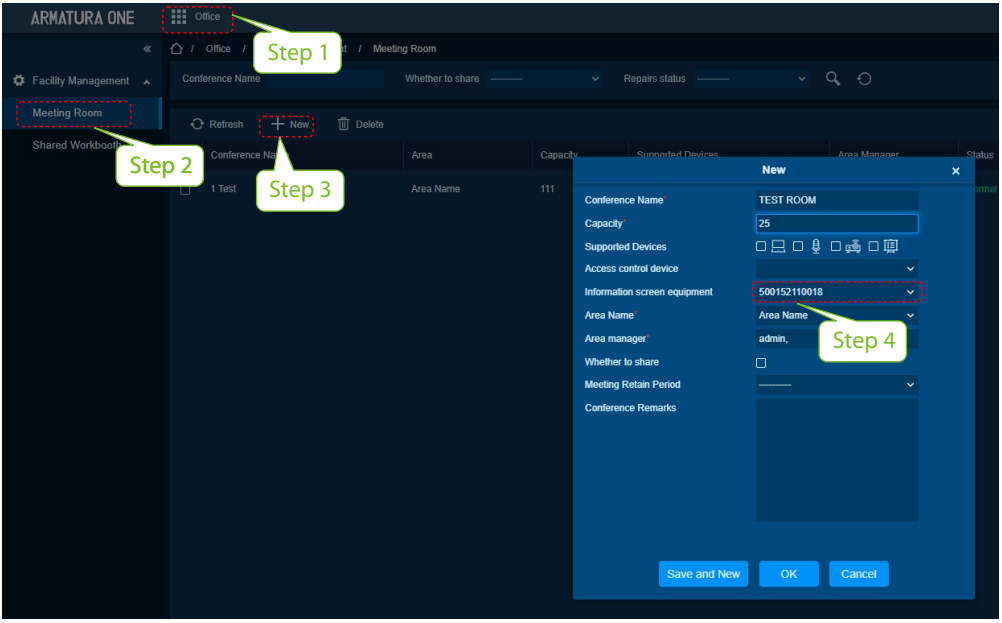
Server Type: Select ZKBiosecurity.
Domain Name Server: When the software is in HTTPS mode, the setting should be enabled.
Server Address: In domain name mode, you need to type the complete server address and server port, as shown in the figure above.

❖ Settings on Armatura One

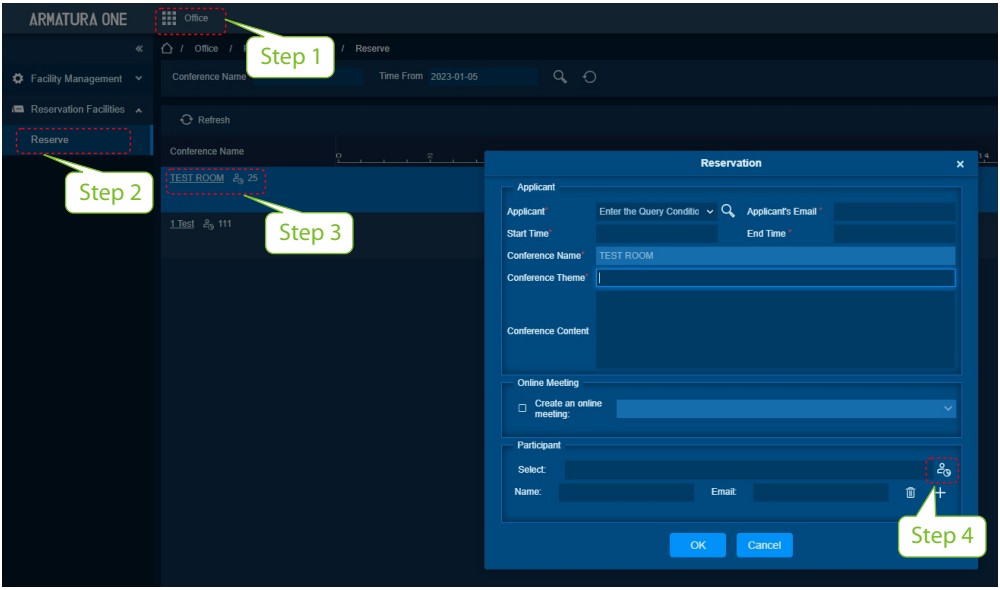
Open the Armatura One software then select [**FaceKiosk Module**] > [**FaceKiosk Device**] > [**Device**] > [**Search**] > [**Search**] > [**Add**] to add the device to the software.



Click [**Office Module**] > [**Facility Management**] > [**Meeting Room**] > [**New**] to add a meeting room and connect the device. After adding, the meeting room name and capacity information will be distributed to the device.



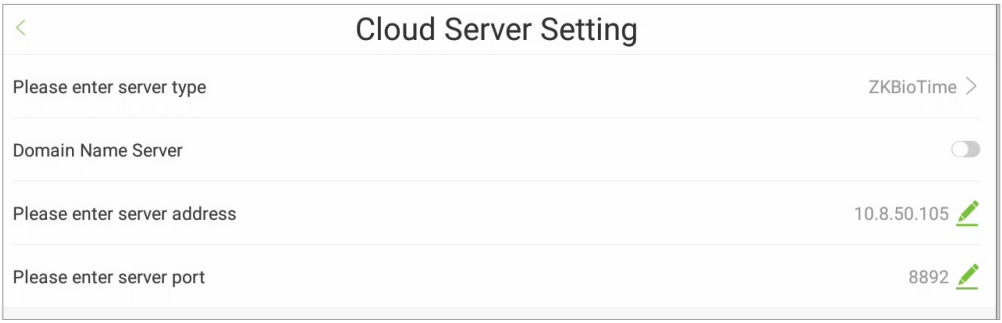
In Office Module, click [**Reservation Facilities**] > [**Reserve**], click the meeting room to be reserved, fill relevant information, and select participant.



7. ZKBioTime Connection

❖ Settings on Device

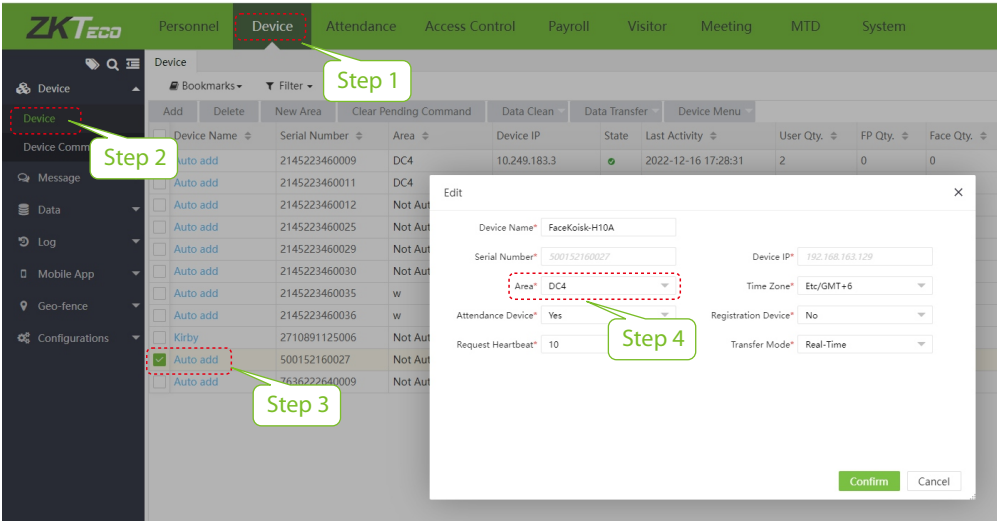
Tap on [**Communication Setting**] > [**Cloud Server Setting**] to set the server details.



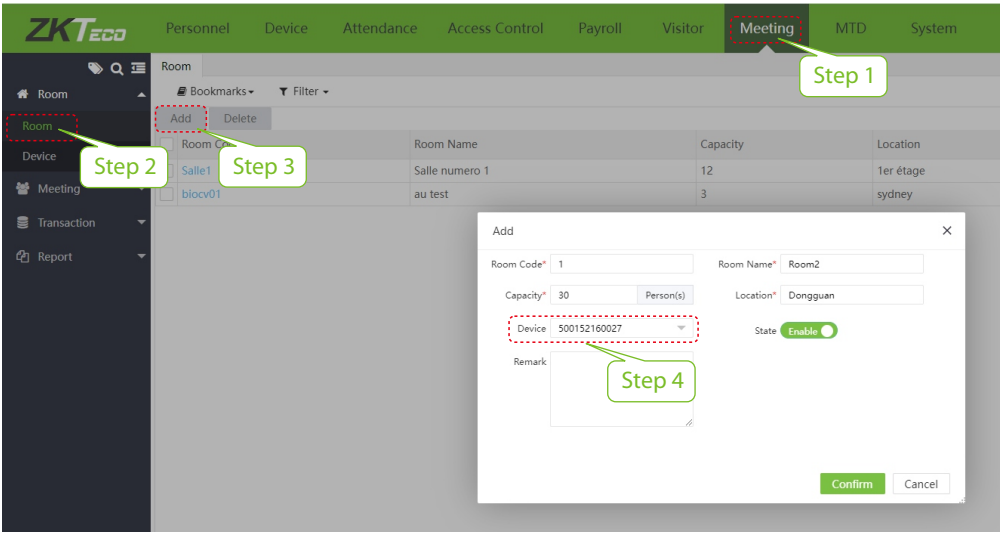
Server Type: Select ZKBioTime.
Domain Name Server: When the software is in HTTPS mode, the setting should be enabled, otherwise, it should be disabled.
Server Address: Enter the server address.
Server Port: Enter the server port.

❖ Settings on ZKBioTime

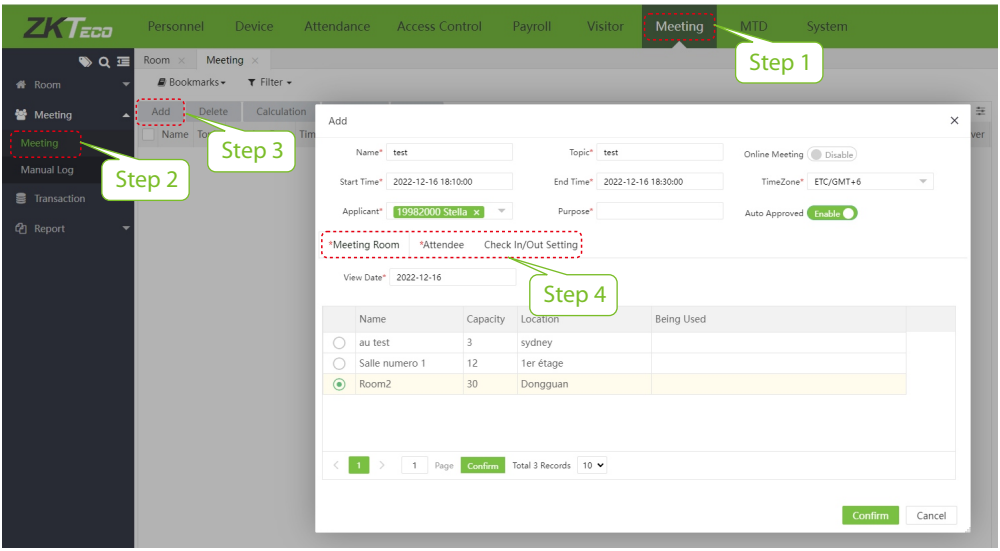
After setting on the device, the device will be automatically added to the software. Open the ZKBioTime software then select [**Device Module**] > [**Device**] > [**Device**], click the device in the list, modify the Device Name and Area.



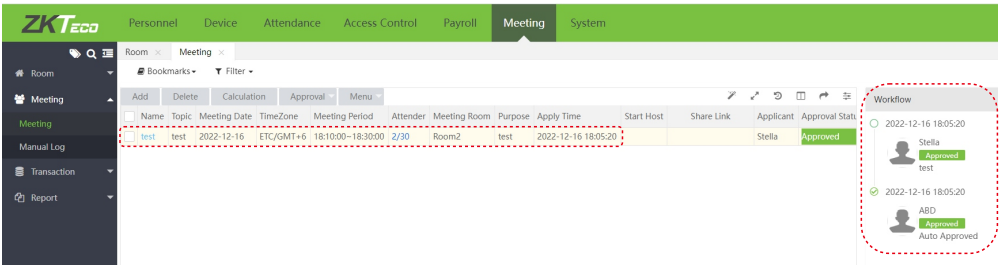
Click [**Meeting Module**] > [**Room**] > [**Room**] > [**Add**] to add a meeting room and connect the device. After adding, the Meeting Room Name and Capacity information will be distributed to the device.



In meeting module, click [**Meeting**] > [**Meeting**] > [**Add**], fill the meeting information, select the Meeting Room, Attendee and Check In/Out Settings to complete the meeting reservation.

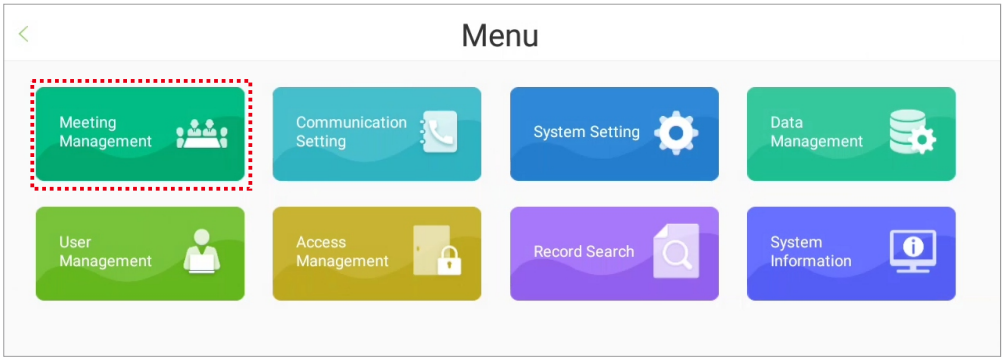


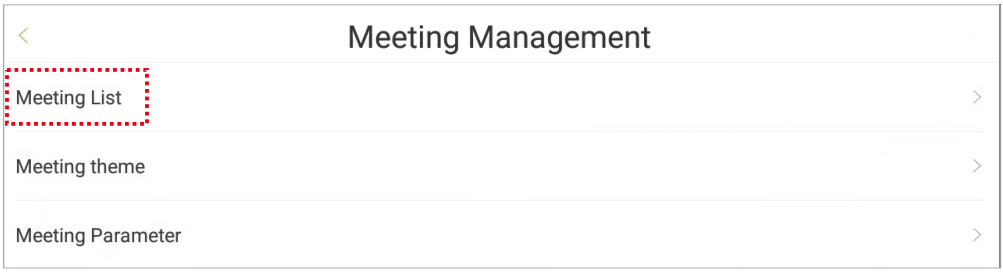
When the meeting status is approved, the meeting can be distributed to the device.

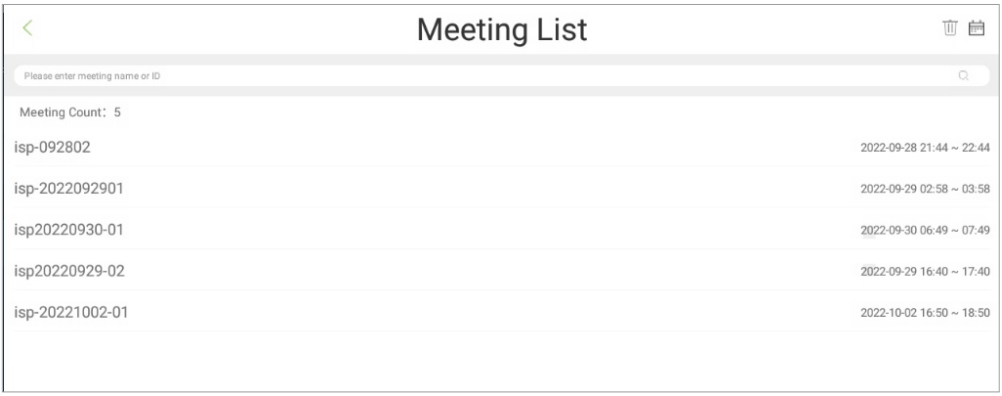


8. View Meeting List and Participants Verification

After the software has completed the reservation, the meeting can be distributed to the connected device. Go to the firmware menu [**Meeting Management**] > [**Meeting List**] to view it.







Participants can check-in on the home page when the meeting is starting. It is restricted that only the participants or administrators of the current meeting can pass the verification. The verification mode supports face or card.

Note: For more details, please refer to ***FaceKiosk-H10A User Manual.***