

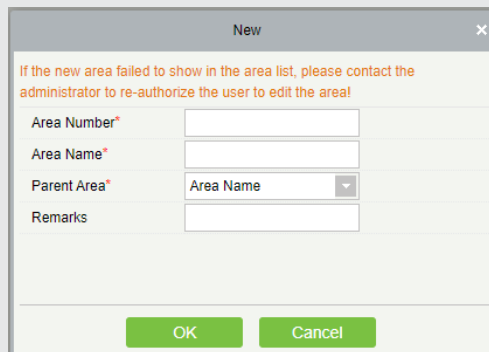
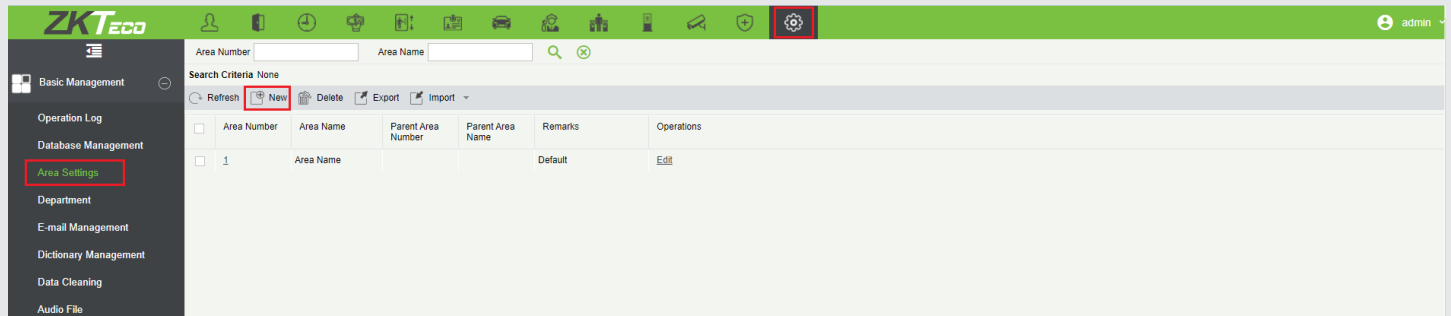
ZKBiosecurity - How to add an Area

Areas should be added before adding the devices. This does not affect the access control rules but it helps with managing the devices

Following are steps to take when you add an Area

Settings > Basic Management > Area Settings

Select New



The 'New' dialog box contains a warning message and input fields for Area Number, Area Name, Parent Area, and Remarks. The 'New' button is highlighted in red.

If the new area failed to show in the area list, please contact the administrator to re-authorize the user to edit the area!

Area Number*

Area Name*

Parent Area*

Remarks

OK Cancel

Area Number: This must be a unique number

Area Name: 30 Characters long

Parent Area: Determine the area structure

Click OK