

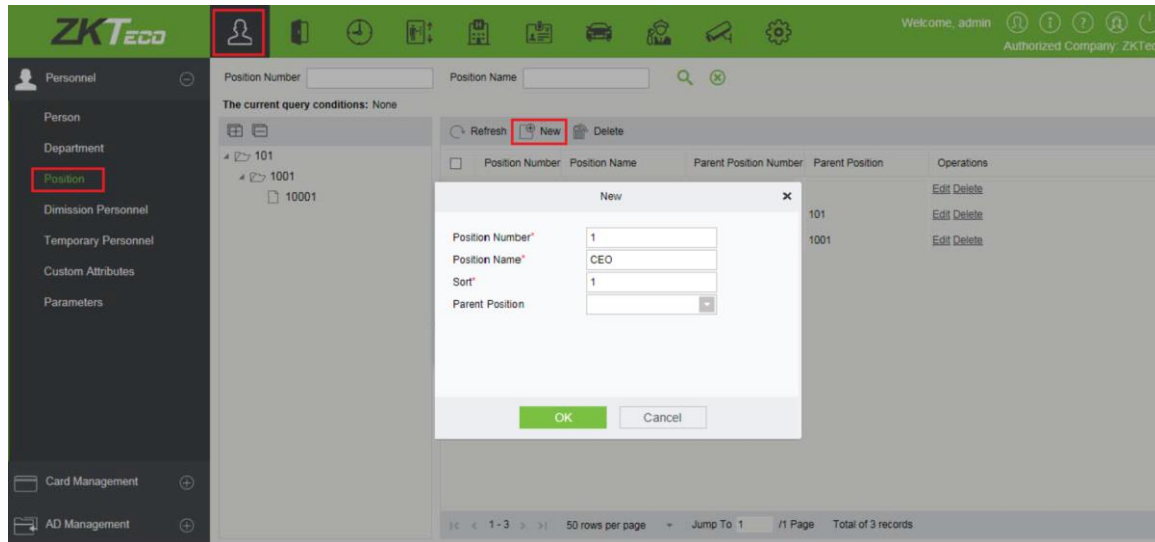
ZKBioSecurity - Adding a Position

To organize the personnel you can set a position link to the person. If you set a position, you can easily filter the report for the position.

Following are steps to take when you add a position

Door > Device > New

Select New and add your positions.



Position Number: Length must not exceed 30 digits. This field can be numbers and/or letters. Special characters are not allowed

Position Name: The maximum is 100 characters.

Sort: The valid Number range is 1-999999999. The field will be sorted by the number you have added.

Parent Position: By default, there is no position.

Select OK. Your position is added.